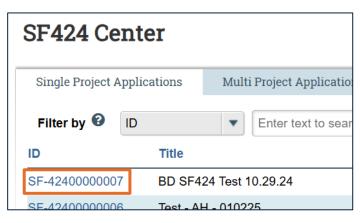
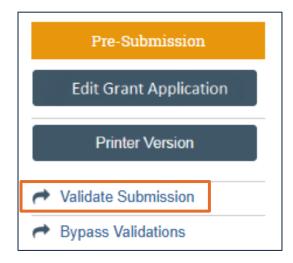
## PAM | Submit an SF424 and Check Status



1. To submit a system-to-system submission, open the SF424 workspace from the SF424 Center.

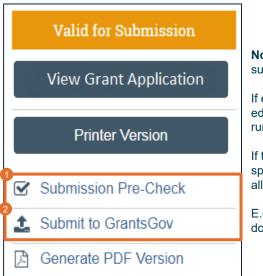


2. Click Validate Submission. Correct any errors in the SF424.



**Note**: If an error appears, you can either correct it or send it back to the GM for corrections.

3. Click Submission Pre-Check. Click OK. Click Submit to Grants.gov.



**Note:** Only click Submit once all errors in the submission pre-check are resolved.

If errors are returned, re-open the forms for editing, make corrections, re-validate, and then run the "Submission Pre-Check" again.

If the XML file is valid, double check your sponsor submission instructions to ensure that all sponsor requirements have been met.

E.g., some sponsors require that attached documents (PDF) must be in a specific order.

4. Once the SF424 is submitted, check the submission status and tracking numbers of the proposal in the SF424 workspace.

**Note:** Refresh the page regularly to update the tracking and status information.

