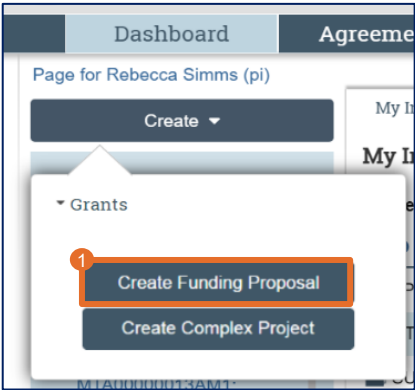
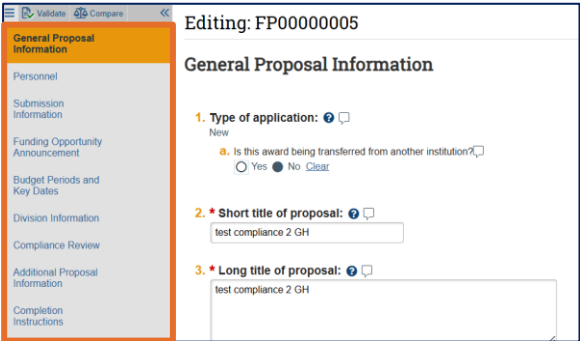


1. From your Dashboard, go to the Grants tab, then Funding Proposal and Create Funding Proposal.



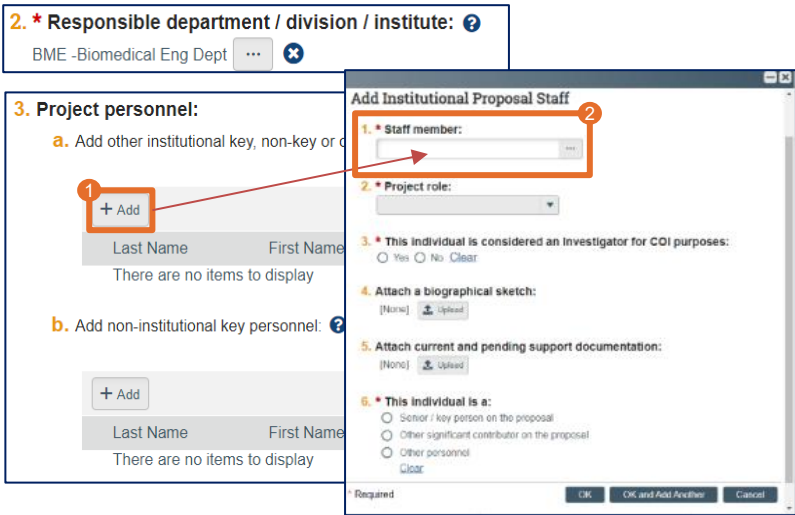
2. Complete Funding Proposal SmartForm Pages
Fill out each page of the funding proposal SmartForm and click Continue.

Note: Fields with red asterisks are required. At a minimum, these fields must be completed in the SmartForm pages.



Note: Clicking Save is not required if you click Continue.

3. Add Project and Administrative Personnel.



Note: Co-PIs and other Key Personnel do not automatically receive access to the proposal. Please ensure they are added if desired.

4. Add, Update, or Remove Budget Periods.
Only fill out preliminary budget information, as you will return to the Budget page after submitting. See "Create a Budget" Quick Reference Guide.

Budget Periods and Key Dates

1

Add Period

Remove Period

Update Periods

Budget periods:

Period Number	Name	Duration (Months)	Start Date	End Date
1	Period 1	12.00	3/1/2023	2/29/2024
2	Period 2	12.00	3/1/2024	2/28/2025
3	Period 3	12.00	3/1/2025	2/28/2026
4	Period 4	12.00	3/1/2026	2/28/2027
5	Period 5	4.60	3/1/2027	7/18/2027

Edit Budget Period

Update Budget Periods

2

Use advanced editing

Project start date

3/1/2023

Period number	Name	Period end date
1	Period 1	2/29/2024
2	Period 2	02/28/2025
3	Period 3	02/28/2026
4	Period 4	02/28/2027
5	Period 5	07/18/2027

4

OK

Cancel

5. Finish the Proposal.

You Are Here: Enhancing Liver Transduction

Editing: FP00000464

Go to forms menu

Print

Help

Completion Instructions:

Next Steps

1

Click Validate to verify that all required questions in this proposal are complete. Correct any errors or omissions, and refresh the error report.

2

When no errors are reported, click Finish.

3

From the proposal workspace, complete the primary budget and any other budgets you add for this project.

4

Generate the SF424 and supply any required information not auto-populated from the proposal. (Upload any SF424 attachments to the SF424 directly.)

5

Start the institutional approval cycle by submitting the proposal for department review.

Exit

Save

2

Finish

6. Submit for Department Review.

Draft

Next Steps

Edit Funding Proposal

Printer Version

1

Submit For Department Review