

1. Open the Award from the link in your email notification, from your PAM Inbox, or from the Awards page. Click Edit Award.

1

ID	Name	SmartForm	State	Award PI	Reviewer	Award Approver	Direct Sp
AWD00000107	LMRC Test 4/1/25 - TDC	[Edit]	Draft	Alvarez	Jones (approver1)	National In	
AWD00000120	LMRC Test 4/24/25 - TDC	[Edit]	Draft	Alvarez	Jones (approver1)	National S	

2

Draft

Next Steps

Edit Award

Printer Version

Create Subaward

2. On the Budget Reconciliation page, select the budget period allocation to reconcile.

1

General Award Information

Related Items

Financial Setup

Budget Allocations

Budget Reconciliation

Personnel

Effort

Terms And Conditions

Additional Award Information

Deliverables

Compliance Review

Completed Award

You Are Here: LMRC 4/24/25 - NIH Training

Editing: AWD00000119

Award / Authorized Budget Reconciliation

All Allocations

Total Sponsor Awarded to Date: \$0

Total Reconciled to Date: \$34,222

Difference: -\$34,222

2

Select the Budget Allocation to display:

None Selected

None Selected

National Institutes of Health Award Period 1

Included in Indirect basis

Undo All Changes

Start Date:

Note: Only authorized and advance account allocations are available to select. Allocations that are not yet authorized cannot be reconciled.

3. On the Import Budget form, select the budget periods from which to import amounts, and click OK.

1

Budget Categories	Baseline	Import (\$)	Clear
Salary	SALARY	\$8,000	
Fringe Benefits	FRINGE		

2

Import Budget: FP00000354

WARNING: Importing budget period(s) will overwrite all Baseline, Adjustment and Cost Share totals. It will also overwrite all personnel and replace it with personnel from the selected periods. This only applies to the currently selected Allocation.

Click 'Cancel' if you do not wish to import.

Select the budget period(s) you want to import:

3

Budget: National Institutes of Health

Period 1 (7/1/2025-6/30/2026)

Period 2 (7/1/2026-6/30/2027)

Period 3 (7/1/2027-6/30/2028)

OK

Cancel

Note: If you choose not to import budget periods from the proposal budget, manually enter the positive amounts needed for each category in the Adjustments column.

4. Adjust the imported values by entering positive or negative values in the Adjustments column until the Difference amount in the page header reaches \$0.

When finished, click Save and Exit.

All Allocations

Total Sponsor Awarded to Date: ⓘ\$0

Total Reconciled to Date:\$33,682

Difference:-\$33,682

Current Allocation

Total Sponsor Awarded: ⓘ\$0

Total Reconciled: ⓘ\$33,682

Difference: ⓘ-\$33,682

Select the Budget Allocation to display: ⓘ
National Institutes of Health Award Period 1 ▾

Undo All Changes

Start Date: 7/1/2025

End Date: 6/30/2026

Budget Categories	Baseline ⓘ	Import (\$)	Clear	Rollup Adjustments	Adjustments	Active Allocation Total
Salary	SALARY	\$8,000		\$0	↑ \$0	\$8,000
Fringe Benefits	FRINGE	\$2,280		\$0	↑ \$0	\$2,280
Consultants	CONSULT	\$1,000		\$0	↑ -\$500	\$500
Equipment	EQUIP	\$1,000		\$0	\$0	\$1,000
Supplies	SUPPLIES	\$2,000		\$0	↑ \$0	\$2,000

✕ Exit

💾 Save

Continue ➡