PAM | Orientation to Proposal Process

There are Quick Reference Guides available outlining the steps Grant Managers will take throughout the proposal process in PAM. See below for links to the most common processes.



Initiate a Proposal

In the PAM Grants Module, complete the steps to create a new proposal and begin approval routing.



Create a Budget

From a proposal in PAM, complete the steps to create a detailed budget. The budget will be automatically linked to the proposal record during routing and submission.



Create an SF424

For system-to-system (S2S) proposal submissions to Grants.gov, create the SF424 application in PAM. The SF424 application will be automatically linked to the proposal record during routing and submission.



Create a Cost-Share Budget

If necessary, create a cost-share budget from a proposal in PAM in the budget workspace.



Create a Subaward Budget

If necessary, create a subaward budget from a proposal in PAM in the budget workspace.

Pls and Co-Pls are required to review and certify their proposals. Guidance for this process is linked below.



Review and Certify a Proposal

Review and certify your proposal in the PAM Grants Module.